



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 07-20-2017**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** July 19, 2017

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of July 24, 2017

<b>July 24, 2017 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>July 25, 2017 Tuesday</b>	Highway Committee	8:00 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
<b>July 26, 2017 Wednesday</b>	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 111, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	<b>*Library Board</b>	<b>5:00 p.m.</b>	<b>Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson</b>
<b>July 27, 2017 Thursday</b>	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Land Information Council	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>July 28, 2017 Friday</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	<b>*Strategic Planning Committee (Agenda Revised)</b>	<b>12:30 p.m.</b>	<b>Workforce Development 874 Collins Rd, Rm 103, Jefferson</b>
<b>July 29, 2017 Saturday</b>	No Scheduled County Meetings		
<b>July 30, 2017 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, JULY 24, 2017**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of June 26, July 14 and July 20, 2017 Committee Meeting Minutes**
- 7. Communications**
- 8. June Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. July Monthly Financial Report for Zoning – Rob Klotz**
- 10. Discussion and Possible Decision on Determination of Completeness for Kevin Horack Livestock Siting, Intensive Ag Hog Operation, 2017 Update to CU996-00 on PIN 032-0815-3434-000 in the Town of Watertown. This amendment is to increase animal numbers to 825 animal units, and add new confinement housing.**
- 11. Discussion Regarding the 75-foot Wetland Setback in an Existing R-1 Zone for New Multi-Family Development with Conditional Use as required for subdivisions by the Agricultural Preservation Land Use Plan**
- 12. Discussion and Possible Decision on the Request for Holding Tank Waiver on the Charles Schaller Property at W8679 White Crow Rd, Town of Sumner on PIN 028-0513-2112-012**
- 13. Discussion and Possible Decision on the Request for Holding Tank Waiver on the Jefferson County Salt Shed Property at N6496 County Shop Road, Town of Concord on PIN 006-0716-1521-001**
- 14. Discussion and Possible Decision on the Request for Temporary Holding Tank Waiver on Jellystone Park Condominium Property at N551 Wishing Well Lane, Town of Koshkonong, on PIN 016-0513-2533-242**
- 15. Discussion and Possible Decision on the Request by Robert and Margaret Kozub to Reconfigure the 2-Acre A-3 Lot at N4153 Bear Hole Road, Town of Jefferson, PIN 014-0615-1612-001**
- 16. Discussion and Possible Decision on the Request to Reconfigure PIN 024-0516-1022-001 owned by the Jay and Janet Slaughter Trust in the Town of Palmyra in Order to Add to an Adjoining A-3 Zoned Lot**
- 17. Discussion and Possible Decision on the Request by Kathy Zimmerman for Lot Line Adjustment at N6815 County Road Q on PIN 020-0714-0922-004, Town of Milford**
- 18. Discussion and Possible Decision on Salvage Yard Licenses**
- 19. Discussion and Possible Decision on Petitions Presented in Public Hearing on July 20, 2017:**  
R3978A-17 – Ronald Ulsberger: Rezone 0.51 acre of PIN 014-0615-0212-007 (10.55 Acres) to add it to an adjoining A-2 zone near **W3092 US Highway 18** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R3979A-17 – Brian Allen: Create a 1-acre building site on **Piper Road** from part of PIN 004-0515-2244-001 (5.289 Acres) in the Town of Cold Spring in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3980A-17 – Curtis Pernat: Rezone a 1.1581-acre lot on **Rockvale Road** on PIN 012-0816-2733-000 (35.19 Acres) by consolidation of parcels of record from 012-0816-2732-000 (35.31 Acres). This is in the Town of Ixonia, and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3981A-17 – Ronald & Lori Draeger: Create a 3-ac farm consolidation lot at **N7543 County Road O**, a 1-ac lot around the home at N7533 County Rd O and a 1-ac vacant lot adjacent. These lots are proposed from PIN 030-0813-3124-000 (40 Ac) in the Town of Waterloo, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3982A-17 – Rodney Johnson: Create a 6-acre building site on County Road E from part of PIN 032-0815-1444-000 (40.816 Acres) in the Town of Watertown, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3983A-17 – Ryan & Meliza Ritacca: Rezone to create a 2.5-acre lot around the buildings at **N8937 County Road E**, a 1.3-acre building site and a 2-acre building site adjacent. The proposal is in the Town of Watertown, on PIN 032-0815-1133-003 (12.27 Ac), and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3984A-17 – Dan Marks/Richwood Ranch LLC: Create a 2-acre building site with existing farm buildings on **Rome Oak Hill Rd** in the Town of Sullivan from part of PIN 026-0616-2821-000 (24.11 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3985A-17 – Dan Marks/Richwood Ranch LLC: Create a 2-acre farm consolidation lot at **N3281 Rome Oak Hill Rd**, one 4-ac and one 2-ac vacant lot, all from part of PINs 026-0616-2824-000 (34.31 Ac) and 026-0616-2821-000 (24.11 Ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**

R3986A-17 – Dan Marks/Richwood Ranch LLC: Rezone to create a 31.5-acre Natural Resource zone from part of PINs 026-0616-2824-000 (34.31 Acres) and 026-0616-2842-001 (30 Acres) on **Rome Oak Hill Road** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3987A-17 – Pete Gross/Land Hunter LLC: Create a 1-acre farm consolidation lot at **N3698 Rome Oak Hill Rd** and two, 3-acre vacant building sites adjacent, from PINs 026-0616-1744-000 (40 Ac) and 026-0616-2011-001 (20 Ac). The sites are in the Town of Sullivan, and in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3988A-17 – Pete Gross/Land Hunter LLC: Rezone to create a 14-acre Natural Resource zone from part of PINs 026-0616-1744-000 (40 Ac), 026-0616-2011-004 (0.2 Ac) and 026-0616-2122-002 (0.28 Ac) in the Town of Sullivan. The property is on **Rome Oak Hill Rd**; this is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3989A-17 – Pete Gross/Land Hunter LLC: Create two, 2-acre vacant building sites on **Rome Oak Hill Rd** in the Town of Sullivan from part of PIN 026-0616-2011-001 (20 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3990A-17 – Pete Gross/Land Hunter LLC: Rezone 15 acres for a Natural Resource zone on **Rome Oak Hill Rd** in the Town of Sullivan, from PINs 026-0616-2011-001 (20 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3991A-17 – Paul Holt/ Bernard Gilbert Property: Create a 3.2-acre building site on **Carlin Trail** in the Town of Palmyra from PIN 024-0516-2424-000 (32 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3992A-17 – Paul Holt/Bernard Gilbert Property: Create a 4.1-ac A-2 zone on **Carlin Trail** from PIN 024-0516-2424-000 (32 Ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1921-17- Paul Holt/Bernard Gilbert Property: Conditional use in the proposed A-2 zone to allow for veterinary facility/dog kennel/ dog training on **Carlin Trail** on PIN 024-0516-2424-000 (32 Acres). The Town of Palmyra proposal is in accordance with Sec. 11.04(f)7. Conditional Uses x. of the Jefferson County Zoning Ordinance.

CU1922-17- Art & Leslie Boettcher: Conditional use for a duplex on PIN 012-0816-2513-051 along **Madison Ave** in the Town of Ixonia, on PIN 012-0816-2513-051 (0.459 Ac). This proposal is in a Community zone, and is being done in accordance with Sec. 11.04(f)9 Conditional Uses f. of the Jefferson County Zoning Ordinance .

CU1923-17 – James & Stacy Hill: Conditional use for a 1,080 sq ft, 16-ft high extensive on-site storage structure in a Residential R-2 zone at **N8589 River Rd**, Town of Watertown. The site is on PIN 032-0815-1343-002 (6 Ac); this is being requested in accordance with Sec. 11.04(f)2 Conditional Uses j. of the Jefferson County Zoning Ordinance.

R3993T-17 - Jefferson County: Text amendment to Sec. 11.10 Shoreland Provisions of the Jefferson County Zoning Ordinance in order to comply with NR115 Administrative Rule, and Acts 167 and 391 adopted by the State Legislature on March 23 and April 27, 2016.

**20. Possible Future Agenda Items**

**21. Upcoming Meeting Dates**

**August 11, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203**

**August 17, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**August 28, 8:30 a.m. - Decision Meeting in Courthouse Room 203**

**September 15, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203**

**September 21, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**September 25, 8:30 a.m. - Decision Meeting in Courthouse Room 203**

**22. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, July 25, 2017

8:00 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice  
Chairman, Mike Kelly-Secretary, James Braughler,  
Blane Poulson

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the  
Committee on specific agenda items must register their request at this time)
6. Approve minutes from June 27, 2017 Highway Committee meeting
7. Communications
8. Old Business                      a. None
9. New Business                    a. Review and discuss 2017 construction project schedule  
   b. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (August 29, 2017)
13. Adjourn

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Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the  
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can  
be made."*

**Nutrition Project Council Agenda**  
**Jefferson County**  
Workforce Development Center  
874 Collins Road, Room 103  
Jefferson, WI 53549

Date: July 25, 2017

Time: 2:00 p.m.

**Committee Members:** Carol Ellingson, Janet Gerbig, Barb Natrop, Rita Kannenberg, Carol O'Neil, Audrey Postel

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Opening Meetings Law
4. Approval of the agenda
5. Communication
6. Public Comment (Members who wish to address the committee on specific agenda items must register their request at this time)
7. Annual Nutrition Site Assessment
8. Nutrition Program Staff Training theme "More than a meal"
9. Annual Meal Participant Satisfaction Survey
10. Emergency Preparedness/Back-up food supply in case of shortages
11. Roundtable discussion regarding current and future services provided by Senior Dining, included updates, issues and concerns regarding meal sites
12. Adjourn

Next scheduled meetings: Tuesday, October 24, 2017

## **AGENDA**

### **Administration & Rules Committee**

**Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549**

Wednesday, July 26, 2017, Room 112, 8:30 a.m.

#### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of June 28, 2017 Committee meeting minutes
7. Approval of July 11, 2017 County Board minutes
8. Communications
9. Demonstration – EVS 6000 Voting System
10. Discussion and possible action on Resolution “Wisconsin Court System Juror Appreciation Program”
11. Discussion on future of Intercounty Coordinating Committee
12. Discussion and possible action on Resolution “Support legislation to allow a person to file a petition for expungement” referred to the District Attorney for recommendation
13. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - a. Door County Resolution “Recount Reform”
  - b. Shawano County Resolution “Recommending Change in Unemployment Compensation Rules”
  - c. Doña Ana County Resolution “Supporting National Legislation to Reduce Greenhouse Gas Emissions”
14. Financial Reports (June)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
15. Update on Strategic Plan
16. County Administrator’s monthly report
17. Preview of new Jefferson County website design
18. Discussion and possible action on tentative future meeting schedule and agenda items. (August 30<sup>th</sup> )  
All meetings in Room 112 at 8:30 a.m. unless noted
19. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY**  
**CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

**Wednesday, July 26<sup>th</sup>, 2017 at 12:00 noon**

***Committee Members***

*William F. Hue*  
*Circuit Court Judge*

*Dwayne Morris*  
*County Board Supervisor*

*Susan Happ*  
*District Attorney*

*Paul Milbrath*  
*County Sheriff*

*Carla Robinson*  
*Clerk of Courts*

*John David*  
*Mayor – City of Watertown*

*Jeffrey De La Rosa*  
*Public Defender's Office*

*Brian Dykstra*  
*Department of Corrections*

*Ben Wehmeier*  
*County Administrator*

*Kathi Cauley*  
*Human Services Director*

*J. Blair Ward*  
*Corporation Counsel*

*Lynn Forseth*  
*Literacy Council Executive Director*

*Dale Lutz*  
*Captain - Jefferson Police Dept.*

*Barbara LeDuc*  
*President/CEO-Opportunities, Inc.*

*Michael Wallace*  
*President/CEO-Fort Healthcare*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from June 28, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
  - a) Discussion and possible action on a Grant Modification Request (Holler)
  - b) Discussion on Drug Treatment Court reports (Holler)
7. Routine Reports
  - a) Update on monthly jail data (JESO)
  - b) Update on JCATC outcomes (Kristi Gusse)
  - c) Update on JCDTC outcomes (Kristi Gusse)
  - d) Update on SCRAM and Remote Breath (Gusse)
  - e) CJCC/Treatment Coordinator Report (Holler)
8. Updates on coordination with Recidivism Council and other agencies-Secure Tablet Technology/Pilot. (Forseth)
9. Stepping Up Initiative. (Captain Scott-subcommittee)
10. Discussion on heroin/opiates/meth. (ATODA efforts-Holler)
11. General discussion for long term objectives of the CJCC. (Holler)
12. Discussion and possible action on incentives for program participation. (De La Rosa & Happ)
13. Discussion and possible action on new device that is available equipped with GPS.
14. Future meeting dates:

August 23, 2017	12:00 noon
September 27, 2017	12:00 noon
15. Future agenda items.
  - PDMP - Pharmacy presentation (Wallace) - August meeting
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***



# Jefferson County Library Service

% Dwight Foster Public Library  
Mailing Address: 209 Merchants Avenue  
Fort Atkinson, WI 53538  
920.563.7790

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## Jefferson County Library Board Meeting

Location:

**Dwight Foster Public Library  
209 Merchants Ave  
Fort Atkinson, WI 53538  
Wednesday, July 26, 2017  
5:00 p.m.**

## Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the February 28, 2017 Meeting
3. Comments from the Public
4. Correspondence
5. Presentation on the Jefferson Co. Economic Development Consortium – Guest Speaker Victoria Pratt
6. Administrator's Report
7. Report from Library System Representative – Linda Ager
8. Report from Library System Director Connie Meyer
9. Old Business
  - A. Update on Formula Change from Connie Meyer
  - B. Adopt New Formula - **Action**
10. New Business
  - A. 2018 County Resource Library Budget Request- **Action**
  - B. 2018 County Library Service Operating Budget Request – **Action**
  - C. Jefferson County Library Services Planning Process
11. Reports from County Libraries
12. Future Meeting Dates
13. Other
14. Adjournment

*If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.*



**Thursday, July 27, 2017– 8:30 a.m.**  
864 Collins Road, Room 12, Jefferson, WI 53549

## **JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA**

### **Board Members**

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, David Carlson – City of Whitewater, Steve Struss– Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, Augie Tietz – County Supervisor

- I.** Call to Order
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of July 27, 2017 Agenda
- V.** Approval of Minutes – June 22, 2017 \*#
- VI.** Public Comment - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VII.** IGA Agreements: report from members on anticipated signing dates
- VIII.** JCEDC Reports
  - A.** Finance Report – June 30, 2017 \*#
  - B.** 2018 Budget update on progress
- IX.** General Orders
  - A.** Campaign Update – Jay Werth
  - B.** Directors Report
    - Activity Report
    - Opportunities/Projects Update
- X.** New Business
  - A.** Future Agenda Items
  - B.** Upcoming Meetings/Seminars
    - **JCEDC/Glacial Heritage Development Partnership (GHDP) Joint Board of Directors Meeting** – August 24, 2017, 8:30 am, 864 Collins Rd, **Rm 8-9**, Jefferson, WI
    - JCEDC Board of Directors – September 28, 2017, 8:30 am, 864 Collins Rd, Rm 12, Jefferson, WI
- XI.** Adjournment

*\*Indicates a vote will be taken. #Indicates a document is enclosed.*

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **AGENDA**

## **JEFFERSON COUNTY LAND INFORMATION COUNCIL**

ROOM 112, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:30 A.M. ON THURSDAY, JULY 27, 2017

Andy Erdman, Staci Hoffman, John Jensen, Rob Klotz, Joanne Larson,  
Todd Lindert, Jim Morrow, Steve Nass, Tracy Saxby, Mark Watkins

- 1) Call to Order
- 2) Roll Call
- 3) Certification of Compliance with Open Meetings Law Requirements
- 4) Review and Approval of Agenda
- 5) Public Comment
- 6) Approval of July 19, 2016 Land Information Council Meeting Minutes
- 7) Communications
- 8) Retained Grant Fee Report
- 9) Report on the Register of Deeds Back Indexing Project - Staci Hoffman
- 10) Report on the Parcel Map Improvement Project
- 11) Report on Pictometry Informational Meeting
- 12) Report on the Drone Workgroup Activities
- 13) Report on Back Scanning of Building Plans and Drainage Board Records - Tracy Saxby
- 14) Discussion and Possible Action on Policies for Submittal of Local Property Assessment Data by Assessors and Clerks – Tracy Saxby
- 15) Discussion and Possible Action on Proposed 2018 Land Information Program Budget
- 16) Discussion and Possible Action on Proposed Education, Base Budget and Strategic Initiative Grants for 2018
- 17) Discussion and Possible Action on Land Information Plan Amendments
- 18) Adjourn

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

Jefferson County  
Law Enforcement/Emergency Management Committee  
Courthouse, Room 112 / 311 S Center Avenue/ Jefferson WI 53549

Friday, July 28, 2017 @ 8:30 A.M.

COMMITTEE MEMBERS: Dwayne Morris (Chair), Kirk Lund, Ed Morse, Michael Wineke and Dick Schultz

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of Minutes from the June 23, 2017 Meeting
7. Review Emergency Management Budget
8. Discussion on Off-Site Plans 2017 Plan of Work – 2<sup>nd</sup> Half
  - a. Jefferson County-Wide Farm Plan – In Progress
  - b. Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – Visit Complete and plan update is in progress
  - c. LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs – Visit scheduled 8/01/17
  - d. Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs – Visit scheduled 7/28/17
  - e. Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs – facilities currently under construction – Visit scheduled 7/31/17
  - f. Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs – facilities currently under construction – Currently under construction and about 2 months behind – will keep in contact with facility but update may have to be pushed to 2018
  - g. Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs – Visit scheduled 7/25/17
  - h. Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs – visit complete – waiting on information from facility to verify planning status
  - i. Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – waiting on information from facility to verify planning status
9. Discussion and possible action on resolution referred from Administration and Rules Committee for recommendation - “Support proposed legislation permitting inmates to participate in employment-related activities or other programs designated by the Department of Corrections”
10. Discussion on May 2017 - July 2017 Activities
  - a. Courthouse Security & facilities committee
  - b. Pipeline Safety Exercise
  - c. American Red Cross Webinar
  - d. Power Outage Table top Exercise
  - e. Department Head Meetings
  - f. EMS Association Meeting
  - g. All Hazard Mitigation Planning Workshop
  - h. WI Disaster Response & Recovery Operations Workshop
  - i. NWS Monitoring Station – Rock River – Jefferson
  - j. Local Emergency Planning Committee

- k. SE Region Meetings
- l. Government Emergency Telecommunications Service (GETS)/Wireless Priority Service (WPS) User Council
- m. South Central Healthcare Coalition Emergency Preparedness Conference
- n. Wisconsin Recovery Taskforce
- o. Natural Hazards Mitigation Plan
- p. Watertown Hops – Hazmat Meeting
- q. Review of Emergency Management Plan – City of Fort Atkinson
- r. Emergency Management Training – Health Department Nursing Student
- s. Strategic Plan Education Session
- t. Lake Mills Night Out
- u. Chief's and Sheriff Association meeting
- v. pictometry Review – Land Information
- w. munis training sessions
- x. ARES/RACES Field Days Exercise
- y. WEB EOC – Wisconsin Emergency Management Training
- z. American Red Cross – Family Assistance Center Meeting
- aa. Coaching for Accountability Training
- bb. Jefferson County Fair 7/12-16-/17
- cc. Damage Assessment for the City of Burlington
- dd. Mass Notification
- ee. USDA Sight Manager Training
- ff. Wisconsin Voluntary Organizations Active in Disaster
- gg. Daily Operations

15. Correspondence

16. Date and Time of Next Meeting – Friday, August 25, 2017 at 8:30 a.m.

17. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

## **AGENDA**

### **Strategic Planning Committee**

Workforce Development  
874 Collins Rd, Room 103  
Jefferson, WI 53549

Friday, July 28, 2017, 12:30 p.m.

#### **Committee Members**

##### **STAFF**

Rob Klotz, Director - Planning and Zoning; Mark Watkins, Director - Land and Water Conservation; J. Blair Ward, Corporation Counsel; Kathi Cauley, Director - Human Services; Kevin Wiesmann, Supervisor – Parks Department; Staci Hoffman, Register of Deeds; Ben Wehmeier, County Administrator

##### **PUBLIC**

Matthew Mauthe, CEO - Marquardt Village; Charles Crave, Co-Owner - Crave Brothers Farm; Christopher Scherer, Owner – Good Time Music Service; Travis Feirtag, Co-Owner – Holosoft; Lindsay Knoebnel, Family Farmer

##### **MUNICIPALITY**

Matt Trebatoski, City Manager – Fort Atkinson; John Swisher, Village President – Johnson Creek

##### **SCHOOL DISTRICT**

Cassandra Schug, Superintendent – Watertown Unified School District

##### **COUNTY BOARD**

Steve Nass, Supervisor – District 15; Jennifer Hanneman, Supervisor – District 18; Amy Rinard, Supervisor – District 9; George Jaeckel, Supervisor – District 23; Augie Tietz, Supervisor – District 4; Dick Jones, Supervisor – District 1; Jim Braughler, Supervisor – District 5; Jim Mode, Supervisor – District 20; Greg David, Supervisor – District 3; Laura Payne, Supervisor – District 16; Jim Schroeder, County Board Chair – District 19

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Discussion on creating a strategic planning vision statement **\*(Facilitated by Chamness Group)**
7. Next meeting dates:
  - August 3, 2017 12:30 – 4:30 p.m.
  - August 25, 2017 1:00 – 4:30 p.m.
8. Adjourn

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